



## CAMPUS TRANSFER APPLICATION FORM

### STUDENT DETAILS AND CURRENT CAMPUS

Name & Surname: \_\_\_\_\_

Student Number: \_\_\_\_\_

Current Brand: \_\_\_\_\_

Current Campus: \_\_\_\_\_

Please complete the below information relating to your  
**CURRENT CAMPUS**

**Current Mode of Delivery:**

Distance  Contact

**Current Registration Type:**

Undergraduate  Postgraduate

**Current Programme and Year of Study:**

\_\_\_\_\_

### TRANSFER DETAILS AND CAMPUS

Transfer to Brand: \_\_\_\_\_

Transfer to Campus: \_\_\_\_\_

Transfer Term: \_\_\_\_\_

Effective Date: \_\_\_\_\_

Reason for Transfer: \_\_\_\_\_

\_\_\_\_\_

Please complete the below information relating to the  
**TRANSFERRING TO CAMPUS**

**Mode of Delivery:**

Distance  Contact

**Registration Type:**

Undergraduate  Postgraduate

**Programme and Year of Study:**

\_\_\_\_\_

**Prior to requesting a transfer please kindly ensure:**

- All your current semester final module results are published on your portal.
- You do not have any outstanding summative assessments that still need to be written.
- All your fees are settled and up to date.
- The campus & brand you are **transferring to offers the qualification.**

**Please note:**

- If you wish to register for a NEW qualification at a different Institutional brand or campus, you are not required to transfer. You need to apply for a NEW qualification under the brand/campus of your choice.

### TERMS AND CONDITIONS

- Please note that Students may **only** transfer **between** semesters and not during.
- The **terms and conditions** of the original registration contract remain valid.
- Fees need to be **settled** and up to date with the current campus before a transfer can take place.
- The transfer can only be processed by your **CURRENT CAMPUS** and will take **five working days** to process from the effective date. The outcome will be communicated by the Campus.
- Once you have been transferred you will no longer have access to Learn material from your originating campus.